

# **ALL SAINTS CHURCH BOYNE HILL MAIDENHEAD**

CHARITY NUMBER: 1134396

ANNUAL REPORT AND ACCOUNTS OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDING 31 DECEMBER 2016

## Trustees' Annual report for the year ended 31 December 2016

### Aims and Purposes

The Parochial Church Council (PCC) of All Saints Church has the responsibility of supporting the incumbent, The Rev'd Jeremy Harris, in developing the ecclesiastical parish, the mission of the Church, pastoral, evangelistic and ecumenical. The PCC is also responsible for the maintenance of the church buildings at Church Close.

### Objectives and Activities

As a church family and as individuals, the parishioners of All Saints Parish Church, Boyne Hill aim to meet the vision that the PCC set. That is 'to be a welcoming church family, encouraging, and supporting people of all ages on their journey to faith and relationship through vibrant Eucharistic worship, supportive small groups and strong community and schools outreach to build a joyful and sustainable future, enabling our community to live and share in the love of God.'

Alongside this vision, we have started a pilot scheme for the Oxford Diocese to share with other parishes the Partnership in Missional Church (PMC) which is encouraging the parish to listen to the word of God through reflective Bible reading, and listening to each other within the congregation as well as finding partners within the community to work alongside. Some of the key areas are 1. Dwelling in the word as we try to discern God's will for the parish, 2. Dwelling in the World as we attempt to meet the needs of people within the parish and 3. Offer hospitality on a more regular basis.

We have been encouraged to become more missional in our thinking and we have formed a Missional Innovation team which will attempt to find partners in mission to answer our missional challenge which is 'All Saints Church recognises the need to develop/change/grow our heart and relationship with young families to welcome and nurture them. We seek to discover what is needed for spirit filled encounters with God, as we share the journey together to enrich all our lives at All Saints Church.'

The activities of the church include;

1. Attempting to offer creative worship through our Cre8 team, Rock Shop, Film Club and Café Church as well as our music Director and choir.
2. We run an excellent Parent and Toddler group that provides hospitality, activities and a nursery rhyme service on Friday mornings.
3. We offer Baptism preparation for a large number of young families that enquire about Baptism in a typical year.
4. We are offering a young person the opportunity to spend a year offering support to our family and children's work. The person will study for a course in Youth work and evangelism.

5. We continue to take the Bible stories out to our local schools through members of our congregation and working in partnership ecumenically with other churches.

As part of our Partnership in Missional Church we are attempting to offer pastoral care through

1. Having people involved in Street Angels
2. A community event once a month called Larchfield Open Table
3. Supporting Food Share and homeless work
4. Developing our outreach to Care Homes

The church relies on the voluntary work of so many people within the church and the PCC very much appreciates their service to the church and the local community. We are seeing more people coming forward to offer their skills within the mission of the church in some areas.

### **Achievements and Performance**

The PCC has continued its vision of providing outreach ministry throughout the whole parish and building relationships with all areas of the community. Within the Larchfield estate we have developed links with the community through the Care Home, the School, The Larchfield Open Table project, The Open the Book Bible Story telling in the school and an annual children's summer and Christmas club.

The relationship with all three church schools continues to flourish through church visits, assemblies and Open the Book. All Saints Church continues to offer a variety of services during the week and over the course of the year which provides opportunities for worship, prayer and spiritual refreshment for all. As a church, we celebrate all of the major religious festivals and many Saints days and we are happy to welcome many visitors to our services. We also offer many occasional offices of Holy Baptism, marriages and funerals.

The challenges of maintaining the fabric of a Grade 1 listed building and a collection of grade 2 and 2\* buildings continue. During the year, the problems in the South West Corner were completed and the Ascension window re-instated on Ascension Day 2016.

The number on the electoral roll as at 31<sup>st</sup> December 2016 is 180

### **Financial Review**

Income received from a variety of sources in 2016 totalled £149,603 and total expenditure during the year was £157,853. This means that expenditure was £8,250 more than income received in the year. However, insurance money was received in 2015 for a claim for the south west corner of the church which covered this expenditure, which has now been completed. Voluntary income from planned giving, service collections and other donations continues to fall and as in previous years regular giving by the church congregation is not growing at the same rate as the Church operating

costs and the parish remains dependant on property income. Further effort is required to increase voluntary income to sustain the mission of All Saints Church.

## **Reserves Policy**

The PCC currently holds £52,180 in unrestricted funds as contingency for unforeseen expenditure.

## **Structure, governance and management**

The PCC has been formed under the Parochial Church Council (Powers) Measure 1956.

PCC members are recruited in a number of ways. The clergy, LLM and churchwardens are members by the virtue of their office. Deanery Synod representatives are elected by the annual parochial church meeting (APCM) and hold office for three years. Other members of the PCC are elected for one, two or three years at the APCM.

The churchwardens are elected annually at the APCM.

The PCC is responsible for the appointment of a treasurer and in April 2016 the PCC appointed Hannah Wilson as Treasurer and Sue Stannett as Financial Administrator.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. Given the wide responsibilities of the PCC a number of committees operate, each dealing with a particular aspect of parish life. There are the following committees;

Standing Committee – This committee consists of the Vicar, churchwardens, the treasurer, financial assistant, Ann Rawlings, Stella Harding and the PCC secretary. They have the power to transact business of the PCC between PCC meetings, reporting to the full PCC as appropriate.

Resources Group – This committee, chaired by a churchwarden, is responsible for recommending maintenance on the fabric of all church buildings. Not all members are members of the PCC.

Pastoral Care - this group now consists of Fr Jeremy Harris, Jeanette Lock our pastoral assistant and several volunteers who may or may not be members of the PCC.

Committees responsible for activities including Parish Centre users, Partnership in Missional Church (PMC), youth and family work, all of whom report to the PCC on a periodic basis.

In addition to the regular meetings, the PCC has also met on several Saturday mornings to consider the mission and vision of the church in greater depth.

## Administrative Information

All Saints Church is situated in Maidenhead and is part of the Diocese of Oxford within the Church of England. The correspondence address is All Saints Parish Office, Church Close, Maidenhead, SL6 4HE. The PCC is registered with the Charity Commission and has the number of 1134396.

The trustees, members of the PCC, at the time of this report were as follows :

### Ex Officio members:

|                           |  |
|---------------------------|--|
| • The Rev'd Jeremy Harris | Vicar and Chair of the PCC             |
| • Rod Broad               | Churchwarden and Vice Chair of the PCC |
| • Derek Smith             | Churchwarden                           |
| • John Ainslie            | Elected Deanery Synod representative   |
| • David Morgan            | Elected Deanery Synod representative   |
| • Hannah Wilson           | Treasurer                              |

### Elected members :

|                   |           |
|-------------------|-----------|
| • Mike Ansell     |           |
| • John Bolodeoku  |           |
| • Matthew Ashley  |           |
| • Mark Desai      |           |
| • Julia Wakeling  |           |
| • Simon Fullarton |           |
| • John Harrison   |           |
| • Jeanette Lock   |           |
| • Stella Harding  |           |
| • Ann Rawlings    |           |
| • Joanne Hawkes   |           |
| • Elaine Williams |           |
| • Christine Watts | Secretary |

Approved by the PCC and signed on its behalf by

Rod Broad

Vice – Chair of Trustees

Date:

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is our responsibility to:

- a) examine the financial statements under section 145 of the Act;
- b) to follow the procedures laid down in the General Direction given by the Charity Commission (under section 145(5)(b) of the Act); and
- c) to state whether particular matters may have come to my attention.

**Basis of independent examiner's statement**

Our examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a) proper accounting records are kept (in accordance with section 386 of the Act; and
  - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated:

Signed:

Richard Rhodes

Feltons  
Chartered Accountants  
1 The Green  
Richmond  
Surrey  
TW9 1PL

**ALL SAINTS CHURCH, BOYNE HILL, MAIDENHEAD**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016**

| Receipts and Payments Account                        | Note | Unrestricted   | Designated    | Restricted     | Endowment     | Total 2016     | Total 2015     |
|--|------|----------------|---------------|----------------|---------------|----------------|----------------|
| <b>Receipts:</b>                                     |      | £              | £             | £              | £             | £              | £              |
| Voluntary Income                                     | 4a   | 72,662         |               | 2,234          |               | 74,896         | 113,153        |
| Activities for generating funds                      |      | 5,087          |               |                |               | 5,087          | 4,625          |
| Investment Income                                    |      | 441            | 30            | 72             | 1,358         | 1,901          | 2,007          |
| Church Activities                                    | 4b   | 25,608         |               |                |               | 25,608         | 23,891         |
| Other Income   | 4c   | 42,108         |               |                |               | 42,108         | 59,274         |
| <b>Total Receipts</b>                                |      | <b>145,906</b> | <b>30</b>     | <b>2,307</b>   | <b>1,358</b>  | <b>149,603</b> | <b>202,950</b> |
| <b>Payments:</b>                                     |      |                |               |                |               |                |                |
| Cost of generating funds                             |      | 1,864          |               |                |               | 1,864          | 1,514          |
| Church Activities                                    | 4d   | 144,622        |               | 10,257         |               | 154,879        | 165,074        |
| Governance Costs                                     |      | 1,110          |               |                |               | 1,110          | 1,038          |
| <b>Total Payments</b>                                |      | <b>147,596</b> |               | <b>10,257</b>  |               | <b>157,853</b> | <b>167,626</b> |
| <b>Excess of Receipts over payments</b>              |      | <b>(1,690)</b> | <b>30</b>     | <b>(7,950)</b> | <b>1,358</b>  | <b>(8,250)</b> | <b>35,324</b>  |
| Gains and Losses on revaluation of investment assets |      |                |               |                |               |                | (392)          |
| <b>Net Movement in Funds</b>                         |      | <b>(1,690)</b> | <b>30</b>     | <b>(7,950)</b> | <b>1,358</b>  | <b>(8,250)</b> | <b>34,932</b>  |
| <b>Funds at 01 January 2016</b>                      |      | <b>99,685</b>  | <b>52,150</b> | <b>64,234</b>  | <b>42,190</b> | <b>258,257</b> | <b>223,325</b> |
| <b>Funds at 31 December 2016</b>                     |      | <b>97,995</b>  | <b>52,180</b> | <b>56,284</b>  | <b>43,548</b> | <b>250,007</b> | <b>258,257</b> |
| <b>Statement of Assets and Liabilities</b>           |      |                |               |                |               |                |                |
| <b>Liabilities</b>                                   |      | Unrestricted   | Designated    | Restricted     | Endowment     | Total 2016     | Total 2015     |
| <b>Cash Funds</b>                                    |      |                |               |                |               |                |                |
| Current A/C  |      | 55,475         |               |                |               | 55,475         | 65,627         |
| Deposit A/Cs   | 3    | 42,519         | 52,180        | 56,282         | 6,629         | 157,611        | 155,708        |
| <b>Totals</b>  |      | <b>97,994</b>  | <b>52,180</b> | <b>56,282</b>  | <b>6,629</b>  | <b>213,086</b> | <b>221,335</b> |
| <b>Investment Assets</b>                             |      |                |               |                |               |                |                |
| St Pauls Ecclesiastical Purposes of C of E           |      | -              | -             | -              |               | 36,921         | 36,921         |
| <b>Assets retained for Church Use</b>                |      |                |               |                |               |                |                |
| No 1,3 & 4 Church Close & Parish Centre              | 2    | 930,000        | -             | -              | -             | 930,000        | 930,000        |
| <b>Totals</b>  |      | <b>930,000</b> |               |                |               | <b>930,000</b> | <b>930,000</b> |

Mr Rod Broad

Mr Derek Smith

Vice-Chair of Trustees

Trustee

Date

Date

## Notes

1. The financial statements of the PCC for 2016 have been prepared in accordance with the Charities Act 2011, which allows non-company charities with an income of £250,000 or less to prepare receipts and payments accounts.
2. No's 1, 3 & 4 Church close and the Parish Centre were valued by Waterman & Co Chartered Surveyors in July 2010. This valuation was for accounting purposes only.
3. In 1995 the Charities Commission allowed for the PCC to sell half the endowment fund as long as it was then replaced to its original value. All dividends and interest received since have been used for capital recoupment. The full amount sold has now been recouped and in 2015 the endowment was returned to its original value. All dividends and interest are restricted to educational purposes.

| <b>a) Voluntary Receipts</b>               | <b>Unrestricted</b> | <b>Designated</b> | <b>Restricted</b> | <b>Endowment</b> | <b>Total 2016</b> | <b>Total 2015</b> |
|--|---------------------|-------------------|-------------------|------------------|-------------------|-------------------|
|  | £                   | £                 | £                 | £                | £                 | £                 |
| Planned Giving                             | 43,031              |                   | 1,784             |                  | 44,815            | 46,017            |
| Collections at Services                    | 11,428              |                   |                   |                  | 11,428            | 11,348            |
| All other giving/voluntary receipts        | 5,607               |                   | 450               |                  | 6,057             | 31,208            |
| Gift Aid recovered                         | 12,596              |                   |                   |                  | 12,596            | 24,580            |
| <b>Totals</b>                              | <b>72,662</b>       |                   | <b>2,234</b>      |                  | <b>74,896</b>     | <b>113,153</b>    |
| <b>b) Church Activities</b>                |                     |                   |                   |                  |                   |                   |
| Service fees retained                      | 4,222               |                   |                   |                  | 4,222             | 4,807             |
| Service fees collected on behalf of others | 9,115               |                   |                   |                  | 9,115             | 8,518             |
| Parish Centre Lettings                     | 8,052               |                   |                   |                  | 8,052             | 5,137             |
| Pilgrimages/Parish Holidays/Social Events  | 4,097               |                   |                   |                  | 4,097             | 5,043             |
| Book/CD/Diary Sales                        | 122                 |                   |                   |                  | 122               | 386               |
| <b>Totals</b>                              | <b>25,608</b>       |                   |                   |                  | <b>25,608</b>     | <b>23,891</b>     |
| <b>c) Other Income</b>                     | <b>Unrestricted</b> | <b>Designated</b> | <b>Restricted</b> | <b>Endowment</b> | <b>Total 2016</b> | <b>Total 2015</b> |
|  | £                   | £                 | £                 | £                | £                 | £                 |
| Rents for properties & rights of way       | 42,108              |                   |                   |                  | 42,108            | 35,151            |
| Refunds                                    |                     |                   |                   |                  |                   | 380               |
| Insurance Claim                            |                     |                   |                   |                  |                   | 22,941            |
| Grants Received                            |                     |                   |                   |                  |                   | 802               |
| <b>Totals</b>                              | <b>42,108</b>       |                   |                   |                  | <b>42,108</b>     | <b>59,274</b>     |

| Payments                                 | Unrestricted   | Designated | Restricted    | Endowment | Total<br>2016  | Total<br>2015  |
|--|----------------|------------|---------------|-----------|----------------|----------------|
| <b>d) Church Activities</b>              | <b>£</b>       | <b>£</b>   | <b>£</b>      | <b>£</b>  | <b>£</b>       | <b>£</b>       |
| Donations to Charities                   | 127            | -          | -             | -         | 127            | 581            |
| Parish Share                             | 64,022         | -          | -             | -         | 64,022         | 63,915         |
| Mission Activities                       | 1,466          | -          | 2,621         | -         | 4,087          | 3,599          |
| Service Fees Forward to Others           | 10,433         | -          | -             | -         | 10,433         | 8,280          |
| Staff Honoraria                          | 5,352          | -          | -             | -         | 5,352          | 5,592          |
| Clergy Expenses                          | 1,955          | -          | -             | -         | 1,955          | 3,619          |
| Parish Centre Running Costs              | 7,583          | -          | -             | -         | 7,583          | 6,147          |
| Church Running Costs                     | 30,334         | -          | -             | -         | 30,334         | 31,187         |
| Major Church Repairs                     | 5,001          | -          | 7,635         | -         | 12,636         | 15,235         |
| Let Property Costs                       | 14,741         | -          | -             | -         | 14,741         | 21,303         |
| Pilgrimages/Parish Holiday/Social Events | 3,609          | -          | -             | -         | 3,609          | 5,616          |
| <b>Totals</b>                            | <b>144,623</b> |            | <b>10,256</b> |           | <b>154,879</b> | <b>165,074</b> |

## 5. Fund Balances – Unrestricted, Designated and restricted

|                    | Fund Balance<br>Brought Forward | Incoming<br>Payments | Outgoing<br>Payments | Transfers/<br>Adjustments | Fund Balances<br>Carried Forward |
|--------------------|---------------------------------|----------------------|----------------------|---------------------------|----------------------------------|
| Fund               | £                               | £                    | £                    | £                         | £                                |
| General            | 99,684                          | 145,906              | 147,596              | -                         | 97,994                           |
| Education          | 42,190                          | 1,358                | -                    | -                         | 43,549                           |
| Reserves           | 52,149                          | 30                   | -                    | -                         | 52,180                           |
| Church Restoration | 57,637                          | 72                   | 7,635                | -                         | 50,074                           |
| Heating            | 756                             | 1,784                | -                    | -                         | 2,541                            |
| Oak                | 4,236                           | 50                   | 2,400                | -                         | 1,886                            |
| Open the Book      | 41                              | -                    | 35                   | -                         | 6                                |
| Youth              | 1,162                           | 250                  | 186                  | -                         | 1,225                            |
| Pastoral Care      | 400                             | 150                  | -                    | -                         | 550                              |
| <b>Totals</b>      | <b>258,259</b>                  | <b>149,603</b>       | <b>157,852</b>       | <b>0.00</b>               | <b>250,008</b>                   |